

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT OF THE CLERK & TECHNICAL OFFICER

COYCHURCH CREMATORIUM JOINT COMMITTEE

6 MARCH 2015

CREMATOR REPLACEMENT PROGRAMME

1. Purpose of the Report

- 1.1 The purpose of this report is to advise the Joint Committee on progress with the cremator replacement programme and to seek approval to appoint a manufacturer to install and maintain through a maintenance agreement the new cremators and mercury abatement plant.

2. Background

- 2.1 The Joint Committee approved the cremator replacement programme on 7th June 2013. The contract award for extending the crematory building was later approved on 13th June 2014 and the building works were subsequently completed in November 2014.
- 2.2 On 5th December 2014 the Joint Committee approved the appointment of an external consultant to oversee the preparation of specifications/tender documentation and the selection of a suitable manufacturer to install the new cremators and mercury abatement equipment and to undertake future repairs and maintenance of the plant.
- 2.3 On 22nd December 2014 the Crematorium appointed Stopher Associates Ltd as the external consultant and tender documentation has been prepared accordingly.

3. Proposal

- 3.1 Tender invitations for the works have been issued and tenders will be received and evaluated in March/April 2015. Manufacturers have been selected using the YPO (Yorkshire Purchasing Organisation) Pro5 Crematoria Solutions Framework Agreement 248 (Lot 4), which is a public sector national framework for the supply and installation of cremators, associated goods, services and maintenance.
- 3.2 The cost of the new cremators, mercury abatement plant and associated equipment is estimated to be £900K inclusive of fees. This cost can be accommodated from the accumulated balance of £1,131,000 which has been built up over a number of years to meet the planned costs of replacing the plant.

3.3 The procurement exercise will be undertaken in accordance with Bridgend County Borough Council's Contract and Financial Procedures Rules. Subject to the contract value not exceeding the estimated value of the works (900k) by more than 10% authorisation is sought from the Joint Committee, to award the contract and appoint as the contractor the most economically advantageous tender in accordance with the tender selection and evaluation exercise, to undertake the installation and future maintenance of the new cremators and associated plant and equipment.

4. Effect upon Policy Framework and Procedure Rules

4.1 There are no effects.

5. Equalities Impact Assessment

5.1 There are no effects.

6. Financial Implications

6.1 These works are included in the expenditure budget and Service Level Business Plan for 2015/16.

7. Recommendation

7.1 The Joint Committee is asked to:-

(a) Note progress on the works to the new cremator building extension.

(b) Authorise the appointment of a contractor to undertake the installation and annual maintenance of the new cremators and associated plant within the financial parameters described in paragraph 3.3 of the report.

Zak Shell
CLERK AND TECHNICAL OFFICER
February 2015

Contact Officer:

Joanna Hamilton, Crematorium Manager and Registrar, Telephone No. 01656 656605

E-mail: Joanna.Hamilton@bridgend.gov.uk

Background Papers: None